



Dear MCPF users,

After a further review of the pandemic situation, MCPF will partially re-open from **Jan 4, 2021 (Monday)**. In accordance with the University's guidelines, MCPF will be accessible on a restricted basis to support critical and essential needs with specific guidelines and extra precautions as outlined below:

1. Instrument training will be suspended until further notice;
2. The maximum occupancy including users and our colleagues in each lab will be strictly limited. Users will not be allowed to enter the labs if the number of people inside exceeds the limit.
3. The 1.5 m social distancing requirements will be enforced. In order to reduce the face-to-face contacts, MCPF would provide services mainly to the users who only require minimum assistance from our staff. Users are recommended to contact our staff by phone, email or Zoom meeting for discussion, sample delivery or booking of equipment.
4. All the lab doors are kept closed during office hours in order to restrict the walk-in users.
5. The online booking will be available on **Jan 3 (Sunday) at 10 AM** for the following labs: SEM, TEM, Clean room, FIB, NMR; For booking of other instruments, users need to contact our staff directly.
6. If a user has not filled in a Health Declaration form, please do it through [https://ust.az1.qualtrics.com/jfe/form/SV\\_bwKLOADTOWpwOUZ](https://ust.az1.qualtrics.com/jfe/form/SV_bwKLOADTOWpwOUZ). Please make sure that you have filled in the next page and seen "Your response has been recorded".
7. When working in MCPF labs, users MUST at all-time wear:
  - (1) a surgical mask
  - (2) a clean lab coat
  - (3) gloves

Thank you for your understanding and cooperation.

Happy New Year!

MCPF

December 31, 2020